

LIFT ME UP! INC.



**INDEPENDENT AUDITORS' REPORT AND
FINANCIAL STATEMENTS**

DECEMBER 31, 2014 AND 2013

LIFT ME UP! INC.

INDEPENDENT AUDITORS' REPORT AND FINANCIAL STATEMENTS

DECEMBER 31, 2014 AND 2013

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AMERICAN INSTITUTE OF CPAS
VIRGINIA SOCIETY OF CPAS

INDEPENDENT AUDITORS' REPORT

**To the Board of Directors of
Lift Me Up! Inc.**

We have audited the accompanying financial statements of Lift Me Up! Inc. (the Program), a not-for-profit organization, which comprise the statements of financial position as of December 31, 2014 and 2013, and the related statements of activities and cash flows for the years then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Lift Me Up! Inc. as of December 31, 2014 and 2013, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matter

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The schedules of functional expenses on page 13 are presented for purposes of additional analysis and are not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

Burdette Smith + Bish, LLC

Fairfax, Virginia
August 3, 2015

LIFT ME UP! INC.

STATEMENTS OF FINANCIAL POSITION DECEMBER 31, 2014 AND 2013

	<u>2014</u>	<u>2013</u>
ASSETS		
CURRENT ASSETS		
Cash and cash equivalents	\$ 251,217	\$ 252,226
Accounts receivable, net	4,768	4,021
Pledges receivable	1,930	4,287
Prepaid expenses	7,828	1,629
Total Current Assets	<u>265,743</u>	<u>262,163</u>
INVESTMENTS	<u>18,819</u>	<u>12,216</u>
PROPERTY AND EQUIPMENT, AT COST	1,933,290	1,915,270
Less: accumulated depreciation	<u>(177,225)</u>	<u>(162,945)</u>
	<u>1,756,065</u>	<u>1,752,325</u>
	<u>\$ 2,040,627</u>	<u>\$ 2,026,704</u>
LIABILITIES AND NET ASSETS		
CURRENT LIABILITIES		
Accounts payable and accrued expenses	\$ 44,064	\$ 40,965
Deferred revenue	7,693	6,215
Notes payable, current portion	53,467	50,771
Total Current Liabilities	<u>105,224</u>	<u>97,951</u>
LONG-TERM LIABILITIES		
Notes payable (less current portion of \$53,467 and \$50,771)	<u>1,239,686</u>	<u>1,291,696</u>
NET ASSETS		
Unrestricted.....	679,114	621,984
Temporarily restricted	<u>16,603</u>	<u>15,073</u>
	<u>695,717</u>	<u>637,057</u>
	<u>\$ 2,040,627</u>	<u>\$ 2,026,704</u>

The accompanying notes are an integral part of these financial statements.

LIFT ME UP! INC.

STATEMENTS OF ACTIVITIES FOR THE YEARS ENDED DECEMBER 31, 2014 AND 2013

	<u>2014</u>	<u>2013</u>
UNRESTRICTED NET ASSETS		
REVENUE		
Riding lessons	\$ 253,699	\$ 240,913
Special events (net)	124,722	66,131
Contributions	410,290	335,053
Boarding income	19,200	19,000
Rental income	56,639	59,747
Investment income	1,504	4,328
Other income	1,398	4,950
Gain (loss) on dispositions	(445)	-
	<u>867,007</u>	<u>730,122</u>
Net assets released from restrictions	<u>27,598</u>	<u>18,934</u>
	<u>894,605</u>	<u>749,056</u>
EXPENSES		
Program services	718,749	648,941
Support services	62,554	54,553
Fundraising	56,172	13,080
	<u>837,475</u>	<u>716,574</u>
INCREASE IN UNRESTRICTED NET ASSETS	<u>57,130</u>	<u>32,482</u>
TEMPORARILY RESTRICTED NET ASSETS		
Contributions	29,128	32,239
Net assets released from restrictions	(27,598)	(18,934)
INCREASE IN TEMPORARILY RESTRICTED NET ASSETS	<u>1,530</u>	<u>13,305</u>
TOTAL INCREASE IN NET ASSETS	58,660	45,787
NET ASSETS, BEGINNING OF YEAR	<u>637,057</u>	<u>591,270</u>
NET ASSETS, END OF YEAR	<u>\$ 695,717</u>	<u>\$ 637,057</u>

The accompanying notes are an integral part of these financial statements.

LIFT ME UP! INC.

STATEMENTS OF CASH FLOWS FOR THE YEARS ENDED DECEMBER 31, 2014 AND 2013

	<u>2014</u>	<u>2013</u>
<u>CASH FLOWS FROM OPERATING ACTIVITIES</u>		
Increase in net assets	\$ 58,660	\$ 45,787
Adjustments to reconcile net assets to net cash provided by (used in) operating activities:		
Bad debt expense	1,078	-
Depreciation	29,959	26,742
Donated investments, property and equipment	(13,730)	(26,266)
(Gain) loss on dispositions	445	-
Unrealized (gain) loss on investments	(373)	(3,083)
(Increase) decrease in:		
Accounts receivable	(1,825)	1,467
Pledges receivable	2,357	(2,719)
Prepaid expenses	(6,200)	8,074
Increase (decrease) in:		
Accounts payable and accrued expenses	3,099	10,437
Deferred revenue	1,478	(750)
	<u>16,288</u>	<u>13,902</u>
NET CASH PROVIDED BY OPERATING ACTIVITIES	<u>74,948</u>	<u>59,689</u>
<u>CASH FLOWS FROM INVESTING ACTIVITIES</u>		
Purchase of property and equipment	(28,854)	(6,550)
Proceeds from sale of property and equipment	2,211	-
NET CASH USED IN INVESTING ACTIVITIES	<u>(26,643)</u>	<u>(6,550)</u>
<u>CASH FLOWS FROM FINANCING ACTIVITIES</u>		
Proceeds on notes payable	-	183
Payments on notes payable	(49,314)	(43,351)
NET CASH USED IN FINANCING ACTIVITIES	<u>(49,314)</u>	<u>(43,168)</u>
NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS	(1,009)	9,971
CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR	<u>252,226</u>	<u>242,255</u>
CASH AND CASH EQUIVALENTS, END OF YEAR	<u>\$ 251,217</u>	<u>\$ 252,226</u>
<u>SUPPLEMENTAL CASH FLOW INFORMATION</u>		
Cash paid for interest	\$ <u>71,802</u>	\$ <u>74,300</u>
<u>SUPPLEMENTAL NON-CASH ACTIVITIES</u>		
Donated investments, property and equipment	\$ 13,730	\$ 26,266
In-kind volunteer and professional services provided	308,330	264,149
Equipment acquired with installment obligations	-	20,821
TOTAL NON-CASH ACTIVITIES	<u>\$ 322,060</u>	<u>\$ 311,236</u>

The accompanying notes are an integral part of these financial statements.

LIFT ME UP! INC.

NOTES TO FINANCIAL STATEMENTS DECEMBER 31, 2014 AND 2013

NOTE 1 - Summary of Significant Accounting Policies

Lift Me Up! Inc. (the Program) is a not-for-profit organization incorporated under the laws of the Commonwealth of Virginia in 1975 under the name Old Dominion School of Therapeutic Horsemanship. In 1991, the name of the organization was changed to Lift Me Up! Inc. The purpose of the organization is to provide safe, medically sound, and innovative therapy on horseback to individuals with physical, cognitive, behavioral, and other disabilities. The Program employs registered therapeutic riding instructors and is a Premier Accredited Center certified by the North American Riding for the Handicapped Association.

Basis of Accounting

The accompanying financial statements are presented in accordance with the accrual basis of accounting, whereby revenue is recognized when earned and expenses are recognized when incurred.

Income Recognition

Revenue from riding lessons is recognized upon the completion of each riding session. Deferred revenue represents fees collected in advance of the completion of the riding session.

Contributions received and unconditional promises to give are measured at their fair values on the date of donation and are reported as an increase in net assets. The Program reports gifts of cash and other assets as restricted support if they are received with donor stipulations that limit the use of the donated assets, or if they are designated as support for future periods. When a donor restriction expires, that is, when a stipulated time restriction ends or purpose restriction is accomplished, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities as net assets released from restriction. Donor-restricted contributions whose restrictions are met in the same reporting period are reported as unrestricted support.

The Program reports gifts of goods and equipment with a fair value of \$500 or more as unrestricted support unless explicit donor stipulations specify how the donated assets must be used. Gifts of long-lived assets with explicit restrictions that specify how the assets are to be used are reported as restricted support. Absent explicit donor stipulations about how long those long-lived assets must be maintained, the Program reports expirations of donor restrictions when the donated or acquired long-lived assets are placed in service.

In-Kind Support

Contributions of donated services that enhance a non-financial asset and contributed services that are considered specialized and can be estimated, and would have been purchased if not donated, are reflected in the accompanying financial statements. Contributed services represent the value of donated program volunteer and other services as well as legal and professional services and are recorded as contributions at their estimated fair market value as of the date of the donation.

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates. Significant estimates in the financial statements include the estimated useful lives of property and equipment.

LIFT ME UP! INC.

NOTES TO FINANCIAL STATEMENTS DECEMBER 31, 2014 AND 2013

NOTE 1 - Summary of Significant Accounting Policies, Continued

Tax Exempt Status

The Program has been granted exemption from income taxes under Section 501(c)(3) of the Internal Revenue Code and classified as other than a private foundation. However, income from certain activities not directly related to the Program's tax-exempt purpose may be subject to taxation as unrelated business income.

Management has evaluated the Program's tax positions and concluded that the Program had taken no uncertain tax positions that require adjustment to or disclosure in the financial statements. With few exceptions, the Program is no longer subject to income tax examinations by the U.S. federal, state, or local tax authorities for years prior to 2011.

Fair Value of Financial Statements

Accounting principles generally accepted in the United States established a framework for measuring fair value, clarifying the definition of fair value within that framework and expanding disclosure about fair value measurements. U.S. GAAP established a three-tiered fair value hierarchy with Level 1 representing quoted prices for identical assets or liabilities in an active market, Level 2 representing quoted prices for identical assets or liabilities in a market that is non-active or with other than directly or indirectly observable inputs and Level 3 representing estimated values based on unobservable inputs. Related disclosures are segregated for assets and liabilities measured at fair value based on the level used within the hierarchy to determine their fair values.

The carrying amounts for cash and cash equivalents, accounts payable, accrued liabilities and current maturities of long-term borrowings approximate fair market value because of the short maturity of these instruments. The carrying amount of long-term debt approximates fair market value because the interest rate on the instrument is consistent with rates offered for debt with similar terms and maturities.

Functional Allocation of Expenses

The costs of providing the various programs and other activities have been summarized on a functional basis in the accompanying supplemental schedule of functional expenses. Accordingly, certain costs have been allocated among the programs, fundraising and management and general activities benefitted based on level of effort.

Cash and Cash Equivalents

For purposes of the statement of cash flows, the Program considers all checking, money market, cash on hand, and certificate of deposits with maturity dates less than twelve months to be cash and cash equivalents.

Accounts and Pledges Receivable

The Program uses the allowance method for recording bad debt expense. Under the allowance method, receivables deemed uncollectible are applied to an allowance account throughout the year. Management reviews the aged accounts and pledges receivable at December 31, and adjusts the allowance to reflect the current estimate of future bad debt expense. When collection efforts become exhausted, management removes both the receivable and allowance from the subsidiary records.

Investments

Investments in equity securities and mutual funds are reported in the statement of financial position at fair value using level 1 valuation methodology, with gains and losses included in the statement of activities. Donated securities are recorded based on quoted market values as of the close of business on the date the security is received.

LIFT ME UP! INC.

NOTES TO FINANCIAL STATEMENTS DECEMBER 31, 2014 AND 2013

NOTE 1 - Summary of Significant Accounting Policies, Continued

Property and Equipment

Property and equipment (including major renewals, replacements and betterments), with a cost of \$500 or more, are capitalized and stated at cost. Donations of property and equipment are recorded as support at their estimated fair value at the date of acquisition. Such donations are reported as unrestricted support unless the donor has restricted the donated asset to a specific purpose.

Expenditures for ordinary maintenance and repair items are charged to operations as incurred. Upon the sale or other disposition of property, the cost and related accumulated depreciation are eliminated from the accounts and any resulting gain or loss is reflected in the changes in net assets. Depreciation is provided for principally under the straight-line method. Asset useful lives are from three to forty years.

Classes of Assets

To ensure the observance of limitations and restrictions placed on the use of resources available to the Program, resources for various purposes are classified for accounting purposes into classes established according to their nature and purpose as follows:

Unrestricted net assets are the net assets that are neither permanently restricted nor temporarily restricted by donor-imposed stipulations and are available for the general operations of the Program.

Temporarily restricted net assets result from contributions whose use is limited by donor-imposed stipulations that either expire by passage of time or can be fulfilled and removed by actions of the Program pursuant to these stipulations. Net assets may be temporarily restricted for various purposes, such as use in future periods or use for specified purposes. The Program has no permanently restricted net assets.

Subsequent Events

In preparing the accompanying financial statements, the Program has evaluated events and transactions for potential recognition or disclosure through August 3, 2015, the date the financial statements were available for issuance. See Notes 9 and 12.

NOTE 2 – Concentration of Credit Risk

The Program maintains bank accounts with credit-worthy, high quality financial institutions. The Federal Deposit Insurance Corporation (FDIC) has limitations on the amount it will insure and the Program's accounts balances may periodically exceed that amount. The Program has not experienced any losses in such accounts and believes it is not exposed to any significant credit risk related to cash.

NOTE 3 – Accounts Receivable

Accounts receivable, net of allowance for doubtful collections, is comprised of the following at December 31:

	<u>2014</u>		<u>2013</u>
Accounts receivable	\$ 4,768	\$	4,021
Less: allowance for doubtful accounts	-		-
	<u>\$ 4,768</u>	<u>\$</u>	<u>4,021</u>

LIFT ME UP! INC.

NOTES TO FINANCIAL STATEMENTS DECEMBER 31, 2014 AND 2013

NOTE 3 – Accounts Receivable, Continued

Bad debt expense recognized on accounts receivable totaled \$1,078 and \$0 during the years ended December 31, 2014 and 2013, respectively.

NOTE 4 – Investments

Investments are stated at fair value using level 1 valuation methodology and consist of the following at December 31:

	<u>2014</u>		<u>2013</u>
Equity securities	\$ 16,858	\$	10,439
Mutual funds	1,961		1,777
	<u>\$ 18,819</u>	<u>\$</u>	<u>12,216</u>

Investment income is comprised of the following:

	<u>2014</u>		<u>2013</u>
Interest income	\$ 1,131	\$	1,245
Net unrealized gains	373		3,083
	<u>\$ 1,504</u>	<u>\$</u>	<u>4,328</u>

NOTE 5 - Property and Equipment

Property and equipment, at cost, and the related accumulated depreciation as of December 31, are summarized as follows:

	<u>2014</u>		<u>2013</u>
Land	\$ 1,138,877	\$	1,138,877
Barn	154,242		154,242
Houses	511,049		511,049
Horses	55,200		47,700
Program equipment	73,922		63,402
	<u>1,933,290</u>		<u>1,915,270</u>
Less: accumulated depreciation	<u>(177,225)</u>		<u>(162,945)</u>
	<u>\$ 1,756,065</u>	<u>\$</u>	<u>1,752,325</u>

Depreciation expense totaled \$29,959 and \$26,742 for the years ended December 31, 2014 and 2013, respectively.

NOTE 6 – Deferred Revenue

Deferred revenue consists of amounts received as of December 31 for the following activities:

	<u>2014</u>		<u>2013</u>
Horse board security deposits	\$ 1,400	\$	1,400
Rental deposits	4,815		4,815
Deferred lesson income	1,478		-
	<u>\$ 7,693</u>	<u>\$</u>	<u>6,215</u>

LIFT ME UP! INC.

NOTES TO FINANCIAL STATEMENTS DECEMBER 31, 2014 AND 2013

NOTE 7 – Notes Payable

Notes payable consists of the following at December 31:

	<u>2014</u>	<u>2013</u>
Mortgage note, payable in monthly principal and interest installments of \$5,211, maturing February 2016; fixed annual interest rate of 5.125% based on the five year average of treasury security yields plus a 275 basis point premium through maturity date. The note is secured by deed of trust and security agreement constituting first trust lien on property located at 9704 Georgetown Pikes, Great Falls, Virginia and all organization assets; must maintain post-closing cash reserve not less than \$15,000 with bank	\$ 801,608	\$ 821,913
Mortgage note, payable in monthly principal and interest installments of \$4,549, maturing April 2021; fixed annual interest rate of 6%. Beginning in May 2016 through maturity date, interest rate will be adjusted to a new rate by adding 3.50% to the then-applicable Weekly Average Yield on US Treasury Securities. The note is secured by a first lien deed of trust on real estate and improvements on 9700 Georgetown Pike, Great Falls, Virginia and a second lien deed of trust on real estate and improvements on 9704 Georgetown Pike, Great Falls, Virginia; must maintain a deposit account with bank for the life of the loan	475,403	500,243
Equipment note, payable in monthly principal and interest installments of \$354, maturing October 2018; interest rate of 0.41%. The note is secured by equipment (see Note 5)	16,142	20,311
	\$ <u>1,293,153</u>	\$ <u>1,342,467</u>
Current maturities	\$ 53,467	\$ 50,771
Long-term maturities	<u>1,239,686</u>	<u>1,291,696</u>
	\$ <u>1,293,153</u>	\$ <u>1,342,467</u>

Long-term debt maturities for years ending December 31 are as follows:

2016	\$ 812,018
2017	34,556
2018	35,736
2019	34,193
2010 and beyond	<u>323,183</u>
	\$ <u>1,239,686</u>

Interest expense for the years ended December 31, 2014 and 2013 totaled \$71,802 and \$74,300, respectively.

LIFT ME UP! INC.

NOTES TO FINANCIAL STATEMENTS DECEMBER 31, 2014 AND 2013

NOTE 7 – Notes Payable, Continued

Subsequent to year end, the Program refinanced the two mortgage loans to increase the loan amounts, extend the maturity dates, and lower the monthly payments. See Note 12.

NOTE 8 – Temporarily Restricted Net Assets

All unconditional promises to give are recorded as temporarily restricted net assets and income at the time the promise is communicated. The promises are considered temporarily restricted because the donor is restricting the time period in which the assets may be used by not transferring immediately. Funds received that have a donor restriction on the use are also recorded as temporarily restricted net assets. When a restriction expires, that is, when a stipulated time restriction or purpose restriction is accomplished, temporarily restricted net assets are reclassified to unrestricted net assets and reported on the statement of activities as net assets released from restrictions.

Temporarily restricted net assets consist of the following at December 31:

	<u>2014</u>		<u>2013</u>
Rider lift	\$ 12,348	\$	8,348
Pledges receivable	1,930		4,287
Horse purchases	1,170		-
Scholarships	1,155		2,438
	<u>\$ 16,603</u>	<u>\$</u>	<u>15,073</u>

NOTE 9 – Lease Income

The Program currently receives rental income from two property leases. The first agreement conveys exclusive use of a single family home and detached garage located at 9704 Georgetown Pike, Great Falls, Virginia. The lease expired in November 2014. Monthly lease income is \$3,358. Subsequent to year end, the Program entered into a new lease agreement. The lease term is from May 2015 to April 2016 with monthly lease income of \$3,250 and a security deposit equal to one month's rent.

The second agreement is a month-to-month lease of the house located at 9700 Georgetown Pike, Great Falls, Virginia. Monthly rental income is \$1,650.

Lease income for the above leases totaled \$56,639 and \$59,747 for the years ended December 31, 2014 and 2013, respectively.

The following is a schedule of future minimum rental income for the above leases for the year ending December 31:

2015	\$ 26,000
2016	13,000
	<u>\$ 39,000</u>

LIFT ME UP! INC.

NOTES TO FINANCIAL STATEMENTS DECEMBER 31, 2014 AND 2013

NOTE 10 – Special Events

Special fundraising events are reflected net of costs in the statement of activities. Gross revenues and costs for the years ended December 31 are as follows:

	<u>2014</u>	<u>2013</u>
Revenues	\$ 164,114	\$ 96,184
Costs	(39,392)	(30,053)
	<u>\$ 124,722</u>	<u>\$ 66,131</u>

NOTE 11 – Contributed Services

Patrons of the Program donate their time and talents for program activities that demonstrate to the community what the Program has to offer. Volunteers are required to attend specially-tailored training for therapeutic riding to assist in riding lessons as side walkers and horse leaders as well as horse care and barn management. The Program adopted a policy to objectively measure the value of volunteer services. Accordingly, the accompanying statements include a value for volunteer program-related services provided to the Program, excluding time contributed by members of the Board of Directors, for the years ending December 31, 2014 and 2013.

The accompanying statements also include contributed legal and professional services provided to the Program for the year ended December 31, 2014, as measured based on the fair value of the services.

Contributed services revenue and corresponding expenses are comprised of the following at December 31:

	<u>2014</u>	<u>2013</u>
Volunteer program-related services	\$ 291,330	\$ 264,149
Legal and professional services	17,000	-
	<u>\$ 308,330</u>	<u>\$ 264,149</u>

NOTE 12 – Subsequent Events

In July 2015, the Program finalized the refinance of the two mortgages (See Note 7). Mortgage note on property 9704 Georgetown Pike was increased to \$801,600 with monthly principal and interest payment of \$5,546. Mortgage note on property at 9700 Georgetown Pike was increased to \$531,400 with monthly principal and interest payment of \$3,676. Both mortgage notes were extended to August 1, 2035, with interest rates at 5.57%.

LIFT ME UP! INC.

SCHEDULES OF FUNCTIONAL EXPENSES FOR THE YEAR ENDED DECEMBER 31, 2014 (WITH 2013 SUMMARIZED)

	Program Services	General and Administrative	Fundraising	2014 Total	2013 Total
Bad debt	\$ 438	\$ 640	\$ -	\$ 1,078	\$ -
Bank charges	-	6,029	-	6,029	5,355
Depreciation	29,254	705	-	29,959	26,742
Dues and subscriptions	428	-	-	428	2,957
Equipment rental	2,223	-	-	2,223	2,045
Horse expenses	101,428	-	-	101,428	101,454
In-kind volunteer services	308,330	-	-	308,330	264,149
Insurance	36,257	340	837	37,434	28,562
Interest expense	71,802	-	-	71,802	74,300
Miscellaneous	2,613	2,511	2,247	7,371	5,734
Office supplies	-	1,599	-	1,599	1,892
Payroll costs	120,590	23,388	52,920	196,898	136,647
Printing and postage	-	1,677	-	1,677	2,117
Professional fees	-	18,407	-	18,407	18,000
Repairs and maintenance	22,963	-	-	22,963	19,576
Taxes and licenses	20,194	-	-	20,194	17,769
Telephone	-	1,858	-	1,858	1,854
Utilities	-	5,400	-	5,400	5,400
Volunteers	2,229	-	168	2,397	2,021
	<u>\$ 718,749</u>	<u>\$ 62,554</u>	<u>\$ 56,172</u>	<u>\$ 837,475</u>	<u>\$ 716,574</u>

See independent auditors' report.